**Committee Meeting**

 **February 20, 2019**

**The Committee Meeting of the Lafourche Basin Levee District met at the official domicile of the Board in Vacherie, Louisiana and was called to order by President James P. Jasmin at 6:00 pm.**

**The following Commissioners were in attendance: Craig Carter, Assumption Parish; Stanley Folse, St. James Parish; Whitney Jasmin, Jr., St. John the Baptist Parish; Russell Loupe, St. Charles Parish; Eric Matherne, St. Charles Parish; Marlin Rogers, St. Charles Parish; Michael McKinney, Sr., Ascension Parish; Gary Watson, St. John the Baptist Parish; James Jasmin, St. James Parish; Jeffery Henry, Ascension Parish and Kevin Hebert, St. Charles Parish. Donald Henry, Executive Director and Ivy Chauvin, Assistant Executive Director were present. Larry Buquoi, Attorney was absent.**

**There were not any comments from the audience on the agenda items.**

**Safety Committee Report: Commissioner Marlin Rogers, Chairman**

**Commissioner Rogers reported that there were no lost time accidents. The Safety Meeting for the Maintenance Department was held on February 12, 2019. Three Safety Films were shown at the Vacherie Shop. Both sites attended the viewing at the Vacherie Shop. The safety films shown were Prohibited Political Activities, Sexual Harassment in the Workplace, and Active Shooter: Surviving an Attack. The next Safety Meeting is scheduled for March 18, 2019.**

**Equipment Committee Report: Stanley Folse, Chairman**

**Commissioner Folse reported that all of the district’s light and heavy duty equipment is presently operational. All equipment are located on their respective job sites or here at the maintenance shop.**

**Commissioner Loupe asked Mr. Henry, Executive Director, how was the hiring process coming along for the Administrative Assistant 2 position. Mr. Henry responded saying that the interview process has started and that there are more interviewing days ahead as well.**

**Upper Barataria Project Committee Report: Eric Matherne, Chairman**

 **Commissioner Matherne reported that he attended a meeting at North Lafourche Levee District where BKI made a presentation to give an update on the Upper Barataria Project. At this meeting, North Lafourche Levee District agreed to enter into a CEA agreement with Lafourche Basin Levee District. He stated he would be attending a meeting at the CPRA office along with a few of the engineers. Mr. Henry stated that a request was presented to him to move the so that it can be held at Lafourche Basin Levee District.**

 **Recommendation to add to the March 6, 2019 Regular Meeting Agenda:**

1. **Approval for the Board/staff to attend the 2019 National Hurricane Conference to be held April 22-25, 2019 in New Orleans, LA at the Hilton New Orleans Riverside Hotel**
2. **Approval for the Board/staff to attend the Association of Levee Boards of LA Annual Workshop to be held May 2-3, 2019 in Baton Rouge, LA at the Crown Plaza Hotel**
3. **Approval for the Board/staff to attend the LA Emergency Management Conference to be held May 13-16, 2019 in Lake Charles, LA at the L’auberge Hotel**
4. **Discuss and take action on replacing the carpet in Lafourche Basin Levee District’s office building**
5. **Discuss and take action on upgrading Lafourche Basin Levee District’s computer system**

**Mr. Henry requested to put the CEA agreement between Lafourche Basin Levee District and North Lafourche Levee District that was dropped off by North Lafourche Levee District.**

**There were no additional committee matters to discuss, Commissioner Jeffery Henry moved to adjourn and was seconded by Commissioner Russell Loupe.**

 **Executive Director**

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